


Government of the District of Columbia  
Office of the Chief Financial Officer



Jeffrey S. DeWitt  
Chief Financial Officer

**MEMORANDUM**

**TO:** The Honorable Phil Mendelson  
Chairman, Council of the District of Columbia

**FROM:** Jeffrey S. DeWitt  
Chief Financial Officer 

**DATE:** October 31, 2016

**SUBJECT:** Fiscal Impact Statement – Notice in Case of Emergency Amendment Act of 2016

**REFERENCE:** Bill 21-615, Committee Print as shared with the Office of Revenue Analysis on October 25, 2016

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**Conclusion**

Funds are not sufficient in the fiscal year 2017 through fiscal year 2020 budget and financial plan to implement the bill. The bill will cost \$348,000 in fiscal year 2017 and \$812,000 over the four-year budget and financial plan.

**Background**

The bill requires<sup>1</sup> the Office of Unified Communications (OUC) to implement a medical information profile program<sup>2</sup> that:

- Permits residents to provide medical information – including medical conditions, medications, and allergies – to the OUC in order to assist first responders in the event of an emergency
- Allows the OUC to access a resident's medical information profile by using a registered phone number, identification number, home address, or Social Security number
- Allows residents to enroll or update a medical information profile by completing a paper application, electronic application, or by calling an OUC call center
- Establishes a program to place decals on the home or vehicle of program participants to alert emergency responders that the resident is a participant in the medical information profile program

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<sup>1</sup> By amending The Office of the Unified Communications Establishment Act of 2004, effective December 7, 2004 (D.C. Law 15-205; D. C. Official Code § 1-327.51 et seq.).

<sup>2</sup> The bill allows the OUC to use a third party vendor to establish and operate the medical information profile program.

The bill requires<sup>3</sup> the Mayor to issue rules to implement the medical information profile program within 180 days after the effective date of the bill. The rules must include:

- A means to promote the program to aged residents
- A means to register and update the medical information profiles of aged residents
- The role of public safety and health and human services agencies in referring residents to enroll in the program

The bill also requires<sup>4</sup> the Department of Motor Vehicles (DMV) to transmit the contact information of residents interested in registering for the medical information profile program to the OUC. The DMV must develop a form that asks identification card applicants whether they would like to register for the emergency medical information profile program.

### Financial Plan Impact

Funds are not sufficient in the fiscal year 2017 through fiscal year 2020 budget and financial plan to implement the bill. The bill will cost \$348,000 in fiscal year 2017 and \$812,000 over the four-year budget and financial plan.

The OUC requires two additional employees to handle call management, coordination with other agencies, community outreach, and registration support.

The OUC must also contract with a third party vendor to customize a medical information profile application. We estimate that the OUC will need an additional \$175,000 in fiscal year 2017 to develop the application, purchase new licenses, and roll-out a vehicle and home decal program. Additionally, the custom application will require regular maintenance that will cost an estimated \$30,000 each fiscal year.

The DMV will need to reprint its paper identification applications and must update its computer system in order to question applicants about their participation interest. The paper applications are estimated to cost \$15,000 in fiscal year 2017 and the computer system upgrade is estimated to cost \$10,000 in fiscal year 2017.

Projected Fiscal Impact for Bill 21-615 – Notice in Case of Emergency Amendment Act of 2016					
Fiscal Impact	FY 2017	FY 2018	FY 2019	FY 2020	Total
OUC Salary and Fringe <sup>(1)</sup>	\$117,624	\$121,152	\$124,787	\$128,531	\$492,094
Application Licenses and Maintenance	\$205,000	\$30,000	\$30,000	\$30,000	\$295,000
DMV Paper Application Order	\$15,000	\$0	\$0	\$0	\$15,000
DMV Systems Upgrade	\$10,000	\$0	\$0	\$0	\$10,000
Total Fiscal Impact	\$347,624	\$151,152	\$154,787	\$158,531	\$812,094

Table Notes:

- <sup>1.</sup> Assumes one Grade-5, Step-1 and one Grade-7, Step-1 FTE and a fringe rate of 29.6 percent. Adjusted by 3 percent annually to account for inflation.

<sup>3</sup> By amending D.C. Official Code § 1-327.57.

<sup>4</sup> By amending Section 7 of the District of Columbia Traffic Act, 1925, approved March 3, 1925 (43 Stat. 1121; D.C. Official Code § 50-1401.01).